

Headmaster/Headmistress Middle/Primary School

(a) Mandatory Qualifications

(i) Academic Qualification. Graduate Degree, with a minimum aggregate of 50 percent, from any University recognised by the Govt of India/UGC/AICTE. The Graduate Degree should be in any one of the subjects taught in the Middle/ Primary classes of that Air Force School. Those holding a graduate degree in any other subject will not be eligible. However, if such candidate holds a Masters Degree in any of the subjects taught in the School, he/she will be eligible for the post.

(ii) Professional Qualification. A Bachelor of Education Degree or its equivalent from a college/university recognised by Govt of India/AICTE/UGC/ National Council of Teachers Education.

(iii) Experience. Teaching experience of at least two years as a PGT/ TGT/PRT or at least three years as a NTT or experience of at least two years as Principal/HM of an Air Force School.

(iv) Age

(aa) Should be in the age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled. There will be no upper age limit in the case of serving staff of Air Force Schools but they should have at least two years of residual service as on 01 July of the academic year in which they are being considered for the post.

(ab) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.

(ac) Ex-servicemen candidates who have put in not less than six

months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

(ad) Candidates with at least two years continuous service as a PGT/ TGT or three years as a PRT or NTT in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School.

(v) Language. Should be able to read, write and communicate fluently in English.

(b) Desirable Qualifications (Due weightage to be given during selection).

(i) Knowledge of computer applications, especially MS Office.

(ii) Conversant with POCSO Act, CBSE rules, NCERT etc.

(iii) Attended educational workshops.

(iv) Ability to read/write/communicate in Hindi.

(v) CTET/STET qualified candidates will be given additional weightage during selection.

Primary Teachers

(a) Mandatory Qualifications

(i) A Bachelor's Degree from any University recognised by the Govt of India/

UGC/AICTE, with minimum marks of 50 percent in the aggregate.

(ii) A Bachelor of Education Degree or its equivalent from a college/ university recognised by Govt of India/AICTE/UGC/National Council of Teachers Education.

(iii) Should be in the age group of 21 to 50 years as on 01 July of the academic year in which the post is being filled.

(iv) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.

(v) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

(vi) Candidates with at least two years continuous service as a PGT/TGT or three years as a PRT/NTT in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School.

(vii) Should be able to read, write and communicate fluently in English.

(b) Desirable Qualifications (Due weightage to be given during selection)

(i) Knowledge of computer applications, especially MS Office.

(ii) Ability to read/write/communicate in Hindi.

(iii) CTET/STET qualified candidates will be given additional weightage

during selection.

Nursery Trained Teacher

(a) Mandatory Qualifications

(i) Senior Secondary with Nursery Teachers Training diploma or diploma in Nursery/Montessori/Pre-Primary Teachers Training or Diploma in Elementary Education from a Govt recognised institution. While candidates with higher qualifications may apply, preference is to be given to candidates with diploma in Nursery/Montessori Training.

(ii) Should be in the age group of 21 to 50 years as on 01 July of the academic year in which the post is being filled.

(iii) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.

(iv) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

(v) Candidates with at least two years continuous service as a PGT/TGT/PRT/ or three years as NTT in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School.

(vi) Should be able to read, write and communicate fluently in English.

(b) Desirable Qualifications (Due weightage to be given during selection)

(i) Basic knowledge of computer applications, especially MS Office.

(ii) Should be able to read/write/communicate in Hindi.

(iii) Experience in art, craft, cartoon, caricature, puppet making, music, dance etc.

Special Educator

Minimum qualification

for appointment of Special Educators will be as per guidelines of Rehabilitation Council of India. The guidelines are placed as Appendix Y.

Bar on Recruitment

Spouses of AOsC/Stn Cdrs/COO/C Adm O/CEO/ED/

Principal/HM are barred from working in that Air Force School in any capacity whatsoever.

No waiver will be granted.

Panel of Parents As Leave Vacancy Teachers

All Air Force Schools are to

maintain a panel of volunteer parents who may be called at short notice to help out the school in case of leave/immediate resignation of a teacher. Such parents need not have a teaching degree. Such parents may be paid honorarium of R 200/- to R 500/- per day depending on the financial viability and as approved by Chairman SMC. However, for vacancies lasting more than one month, ED is to ensure that a duly selected contractual teacher is employed.

Accounts Assistant

- (a) B Com from a Govt recognised University with knowledge of accounts and book-keeping.
- (b) Typing speed of at least 40 wpm in English.
- (c) Basic knowledge of computer applications, especially MS Office.
- (d) Should be in the age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled.
- (e) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.
- (f) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.
- (g) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the School who apply for the post will also be eligible for the same.
- (h) Should be able to read, write and communicate fluently in English and Hindi.

Clerk

- (a) Graduate from a Govt recognised University.

(b) Typing speed of at least 40 wpm in English(c) Should be in the age group of 25 to 50 years as on 01 July of the academic year

in which the post is being filled.

(d) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.

(e) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

(f) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the School who apply for the post will also be so eligible.

(g) Should be able to read, write and communicate fluently in English and Hindi.

(h) Basic knowledge of computer applications, especially MS Office.

Helpers

(a) Only the following categories of Helpers (erstwhile Multi-Tasking Staff) are to be employed as per the scale authorized as per Para 7(d), Chapter 4. Henceforth, only the following trade categories of Helpers are permitted:-

(i) Ayah

(ii) Peon

(iii) Gardener

(iv) Sweeper

(b) No educational qualifications are laid down. However, candidates should be selected keeping in view suitability for trade duties.

(c) Should be in the age group of 21 to 40 years as on 01 July of the academic year in which the post is being filled.

(d) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.

(e) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

(f) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School, subject to a maximum of two years.

(g) BOO must satisfy itself about the genuineness of the date of birth of the candidates.